

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

October 15, 2012

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Also present: None.

CALL TO ORDER: Betsy called the meeting to order at 6:04.

New Business

Mike put together a draft landscaping request for proposals (RFP) for Town properties from 2013 to 2015. Since the Cemetery Trustees entered into a two year contract last year, they are not included in this RFP. He stated as always the Town would have the option to lock into a longer agreement if they felt that gave them the best deal or go one year at a time. The Board agreed to add in the RFP annual brush clearing behind the horse sheds and near Bixby Dam. The Board discussed whether it was worth putting the Recreation Area's maintenance costs in the Recreation Department's budget and agreed this made sense. Mike will forward the RFP along to Library Director Brock and the Recreation Committee for their comments by October 29th.

Scott stated the Heritage Commission is having representatives from LCHIP come in November 15th. The Board agreed to have George Morgan Jr. put up a 2 by 4 temporary railing along the stairway up to the attic for safety.

The Board discussed solutions to the water issue along the foundation of the Town Offices.

The Board discussed the issues with the geothermal well at the library – Mike will try to find more information.

Treasurer's September reconciliation.

Correspondence

1. Letter from Monadnock Services requesting funding – this will go into the 2013 budget request file. Mike suggests that the Board refer welfare organization requests for funding to Welfare Administrator Phyllis Naegeli to get her recommendations and the Board agreed.
2. Letter from Upton Hatfield regarding PSNH abatement appeal – Mike will work on getting them the requested info.

3. Letter from Chuck Rolph regarding milfoil reimbursement – Mike will investigate if the state has already reimbursed us. The Board agreed we need to stay on top of the grant request for next year
4. Letter from M.A. Bean Associates regarding red listed bridges. Mike will send this along to the Road Agent.
5. Letter from the Local Government Center stating the Town will be receiving a contribution holiday for health insurance.
6. South West Regional Planning Commission highlights letter from September.
7. Letter from LGC regarding their risk pools.
8. Notice from the State regarding Homeland Security Grants.
9. Notice from Comcast.
10. Survey from the Centers for Medicare & Medicaid Services – Mike will follow up.
11. Letter of resignation from Peter Hopkins – the Board agreed to thank him for his service and accept his offer to stay on until he leaves the area or we find his replacement.
12. Letter from Lycott Environmental regarding milfoil treatment.
13. Cost estimate put together by Executive Assistant Wendy Brien-Baker regarding doing the current use update in-house. The Board agreed Wendy did a good job on this. Betsy stated that the 11 assessing bids received were opened today and Wendy will be putting together a recommendation and analysis.

Items to Sign

1. Intent to cut for Map 11 Lot 2
2. Congratulatory letter to George Morgan Jr. regarding becoming a senior roads scholar
3. Note to Health Officer Kay Anderson acknowledging her for writing a column in the Francestown News
4. Payables Manifest for 10/15/12
5. Payroll Manifest for 10/15/12

MOTION: Betsy made a motion to enter nonpublic session seconded by Abigail pursuant to RSA 91-A:3, II (a) personnel and (d) property.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 6:50 p.m.

At 7:25 the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself and would render a proposed decision ineffective, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

NEXT BOARD OF SELECTMEN MEETING: October 22 at 6 PM

ADJOURNMENT: Betsy adjourned the meeting at 7:26

Respectfully Submitted by Administrative Coordinator Michael Branley

Approved on October 22, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold